



Case Study: Wenger Corporation

Company: Wenger Corporation

Website: <http://www.wengercorp.com/>

ERP: Infor KBM

Business challenge: Wenger Corporation's goal was to reduce the time and effort to get invoices paid.

Outcome: Now with IntelliChief™, the amount of time it takes to get an invoice approved and returned to the Accounting department for payment has been significantly reduced.

For over 65 years, Wenger Corporation has been providing innovative, high-quality products and solutions for music and theatre education, performance, and athletic equipment storage and transport.

Wenger Corporation is a long time Infor KBM user. Like many companies, the last two years were challenging and forced the company to identify areas for cost savings. What they found was that much could be saved by going paperless, and so the search for a document imaging solution began.

The Challenge

Wenger was looking to streamline their Purchase to Pay Process. Overall, the goal was to reduce the time and effort to get invoices paid. In the Accounting area at Wenger, invoices were all paper. If the invoice came in an electronic format, it was printed. This paper intensive process made it difficult to find, route, and organize invoices.

Wenger used an internal mail service to send all of their paper invoices to Accounting, and the approval process was a very time intensive task. Their methods were not easy or efficient -- those invoices that were not purchase orders were routed from Accounting to an approving manager via internal mail, were then approved by the manager, and finally routed back to Accounting again by internal mail. Purchase order invoices were manually matched to the receiver's invoice.

How did IntelliChief solve the invoice challenge?

Wenger decided to implement IntelliChief as a document management and imaging solution for their very manual and inefficient Purchase to Pay Process. Now with IntelliChief, the amount of time it takes to get an invoice approved and returned to the Accounting department for payment has been significantly reduced.

Invoices are now all electronic, entered into IntelliChief and indexed by the Administrative Services department. Wenger assigns each vendor a default approving manager.

The invoices that are non-PO are automatically routed to the approving manager via IntelliChief workflow, eliminating a step from their old process. PO invoices are placed in a "To Be Matched" inbox, and IntelliChief moves the PO invoices to be paid when a receiver matches the PO invoice. "As an unexpected benefit, because we implemented IntelliChief, we were able to handle existing workloads and avoided the need to hire or shift additional resources to AP," says Joe Lutterman, IT Director at Wenger Corporation.

Big Savings & More Efficiency in Short Time

Now that Wenger Corporation has IntelliChief, all incoming invoices whether received via fax, email, or mail are available electronically from the system. The goal for Wenger is to bring their company completely paperless. After a successful implementation in the Accounts Payable process, Wenger looks forward to utilizing IntelliChief to automate their Order-to-Cash process.

Document Management & Imaging for the Infor Audience

As IntelliChief is the official document management solution for Infor users, it's no wonder why Wenger Corporation, a long time Infor ERP user, decided to select IntelliChief to go paperless. IntelliChief's seamless integration with ERP vendors like Infor is what differentiates IntelliChief from other document solutions. With IntelliChief, Infor users are able to capture, create, store, index, search, retrieve, and distribute documents directly from the ERP system without having to get up from their desks or look through filing cabinets.

Notice the Benefits of Using IntelliChief

Eliminate expenses.

It could cost \$32 more to manually process an invoice versus using an electronic document management system (according to Aberdeen's research).

Cut down on processing time.

It takes over 23 days more to process that same invoice if relying only on paper (according to Aberdeen's research).

Capture emailed documents easily.

Another benefit of having IntelliChief is the ease of capturing emailed documents. Usually, when invoices are emailed to the Accounts Payable department, the process involves printing them out and stacking them before they are processed.

Archive simply.

IntelliChief's Print Capture function enables users to electronically archive any PC document by selecting the "File - Print to IntelliChief" option.

Experience convenient 3-way matching.

For 3-way matching that the Accounts Payable department has to do before an invoice is paid, users at Wenger Corporation now have two monitors on their desks and they can see both the original purchase order created in Infor as well as the vendor invoice captured by IntelliChief - displayed on the second screen.

Use workflow to automatically route invoices.

When processing expense invoices that require approval, the old method relied on manually faxing or mailing the original invoice to the appropriate manager for approval, a process that could take days. Using IntelliChief workflow to automatically route invoices to the appropriate manager for approval, the process is much quicker and more efficient. Not only are invoice approvals processed in less time, but it is easier to track where invoices are and why they are being delayed.

Send alerts.

IntelliChief users have the ability to escalate and use alerts when an action is required. A process that used to take days can now be done in minutes.

Contact Us Today

If you would like to reduce costs, eliminate paper and reap the benefits as Wenger Corporation has, now is the right time. Contact us for a demonstration of how IntelliChief can take your company paperless.

Call 508-594-2800
email sales@intellichief.com
web www.intellichief.com



World Headquarters

IntelliChief, LLC
13095 N. Telecom Parkway, Tampa, FL 33637
508-594-2800 | fax: 508-339-8343
web: www.intellichief.com | email: sales@intellichief.com

The Formtastic™ and FastFax™ trademarks are the property of Quadrant Software, LLC