



# Goodbye Paper Hello Freedom

## IntelliChief Capture Enterprise™

IntelliChief Capture Enterprise automates the input of data from documents to reduce cost and accelerate document process efficiencies. It also helps to eliminate labor-intensive document preparation and manual data entry to streamline document processing and indexing.

According to the Association of Information and Image Management (AIIM), paper and electronic documents are continuing to flow into businesses at increasing volumes. For large Fortune 1000 businesses with multiple offices, capturing, transforming and distributing paper documents can be a constant and expensive process. IntelliChief Capture Enterprise can help automate this process, turning paper documents into electronic files that can be indexed, verified and saved with minimal user intervention.

### Choose IntelliChief Capture Enterprise for the following tasks:

- Document scanning and capture
- Automated indexing
- Data extraction for forms processing
- Distributed browser-based capture
- Optical character recognition (OCR), intelligent character recognition (ICR), optical mark recognition (OMR), barcode
- Structured and unstructured documents
- Document identification and classification

## Benefits

**Increased productivity:** By significantly reducing manual data entry and paper-based storage and retrieval of documents, IntelliChief Capture Enterprise allows for quick processing and easy accessibility to documents for customer service, case management, business transactions and compliance.

**Streamlined process:** IntelliChief Capture Enterprise can help eliminate a demanding paper process by automating labor-intensive projects.

**Reduced cost:** IntelliChief Capture Enterprise is designed to reduce the required data entry personnel by at least 50%. Distributed scanning and verification enables clients to reduce or eliminate document shipping costs and distribute labor to areas with more affordable labor rates.

**Increased accuracy:** By eliminating human data entry errors, IntelliChief Capture Enterprise can save time tracking down and fixing faulty data or misplaced document images.

**Flexible rules processing:** The procedural rules engine that powers IntelliChief Capture Enterprise uses .NET and VBScript standards which enable clients to create advanced capture applications, with custom panels and features that address their specific business objectives.

**Scalable architecture:** IntelliChief Capture Enterprise features a three-tier client server architecture that combines thin and thick client implementations for significantly increased flexibility. As the organization grows or as document volumes rise, the client can add more servers or more clients as needed to maintain peak performance.

---

### World Headquarters

IntelliChief, LLC.  
13095 N. Telecom Parkway, Tampa, FL 33637  
508-594-2800, fax: 508-339-8343  
web: [www.intellichief.com](http://www.intellichief.com)  
email: [sales@intellichief.com](mailto:sales@intellichief.com)

## IntelliChief rules-based capture is adaptable and extendible

IntelliChief Capture Enterprise users need minimal expertise and training to achieve advanced document processing. With hundreds of prebuilt actions and rules, IntelliChief Capture Enterprise encompasses every function of document capture.

Also, rules can be saved and reused in practically any configuration necessary. Rules developed for one application can be applied to others. This ability to copy-and-paste simplifies and speeds up the process of extending the solution from one department to the next. IntelliChief Capture Enterprise rules are the most efficient way to assure a flexible, adaptable capture system that can adjust to the changing needs of an enterprise.

## IntelliChief Capture Enterprise allows for control

To ensure the system, stations, and operators are working at peak efficiency, users take advantage of the tools and management reporting available within IntelliChief Capture Enterprise. With the notification utility, users can issue e-mail notifications. The solution also delivers a spectrum of standard reports with productivity statistics on every aspect of the capture process.

## Use a browser to distribute scanning and verification

Users of IntelliChief Capture Enterprise have the option of remote scanning or verification over the Internet using a browser. This sophisticated capture capability allows for reduced shipping costs and accelerated input of documents.

## Departmental Capture Applications

### Accounts Payable Capture

IntelliChief Capture Enterprise automatically identifies the vendor associated with each invoice layout and remit-to zip code and attaches the correct vendor ID. Line item capture on multiple-page invoices is standard. The solution offers Accounts Payable validations, such as math calculations and purchase order line item reconciliation.

New invoice layouts are set up in minutes as AP professionals process invoices, resulting in reduced invoice processing time and cost. Some clients have reported more than a 50 percent reduction in invoice processing cost, which contributed to a return on investment in months.

- Fingerprint method uses pattern matching to identify documents
- Fingerprint stores all data location from initial setup process
- Operators enter data with a single mouse click
- Operator trains once, and automatically locates detail lines
- Supports single-page and multiple-page invoices
- Supports fast implementation and reduced maintenance
- Includes purchase order line item reconciliation
- Supports other AP documents (attachments, expense reports, etc.)
- Integrates with ERP systems

## Medical Claims Capture

The solution is designed to capture 100% of the fields on United States' standardized medical claims, known as the CMS 1500 professional claims and UB-40 institutional claims right out of the box. Standard validations include database lookups of member, provider, diagnosis, and procedure codes. Export formatting is in the standard 837 Electronic Data Interchange (EDI) format that is fully compliant with the Health Insurance Portability and Accountability Act (HIPAA).

- Support for all CMS and variations with no pre-configuration of templates
- Black claim recognition
- Pre-configured capture for all fields on CMS 1500 and UB-04 claims
- Single and multi-page claim processing
- Attachment support
- Dynamic template generation for every page
- HIPAA-compliant 837 EDI export
- Permanent image overlay for archiving

---

### World Headquarters

IntelliChief, LLC.  
13095 N. Telecom Parkway, Tampa, FL 33637  
508-594-2800, fax: 508-339-8343  
web: [www.intellichief.com](http://www.intellichief.com)  
email: [sales@intellichief.com](mailto:sales@intellichief.com)

## Maximize document input automation with these important features

### Drive image input and enhance image quality

- Supports document scanners, multifunction peripherals and network scanners
- ISIS, TWAIN, and VRS support
- Image processing—des skew, line removal, orientation, color text conversion
- Manual and automated image QA
- Input content and attachments from email & fax

### Automate document identification

- Key word search
- Pattern match
- Leverage recognition with “smart separator” sheets
- “Fingerprint” match
- Visual separation panel
- Set expected page count per batch

### Apply flexible recognition

- OCR—machine print recognition
- ICR—handprint and free-form handwriting recognition
- OMR—bubble and check box recognition
- Barcode and two dimensional barcode recognition
- Multiple recognition with voting

### Raise accuracy

- Database lookup and value retrieval
- Check sums
- Math calculations
- Business-rule-based validations
- Cross-field validations
- Ergonomic user interface for editing and key-from-image

### Rapid setup for new documents

- Rules drive data location on unstructured documents
- Key word search
- Populate fields with a single click on the image
- Stores data locations after verification
- Creates a “Fingerprint” storing it in the library for future use

### Dictate the rules

- Prebuilt procedural rules help eliminate the need for custom programming
- Hundreds of standard actions in the actions library
- A simple, point-and-click interface for configuring and testing rules
- Easily reuse rules for new document types and applications

### Best in class administration

- The report viewer enables a full set of standard and customized productivity reports
- The notification utility lets you set up email alerts for virtually any system scenario
- View of batches in progress in both network & web-based versions

### IntelliChief Mobile™

IntelliChief Mobile extends i Series, and other documents so that they can be easily accessed in an instant, from any location, at any time. With an Apple®, Android™, or Windows® Mobile device, you can connect to your IntelliChief Document Management system dashboard and customized inboxes via URL and search, retrieve, view, sort, and manage your documents.

---

#### World Headquarters

IntelliChief, LLC.

13095 N. Telecom Parkway, Tampa, FL 33637

508-594-2800, fax: 508-339-8343

web: [www.intellichief.com](http://www.intellichief.com)

email: [sales@intellichief.com](mailto:sales@intellichief.com)